

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Thursday, 23 April 2015 at 2.00 pm

Town Hall, Oxford



Peter G. Clark
County Solicitor

16 April 2015

Contact Officer: **Katie Read, Policy & Partnership Officer**
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Membership

Chairman – District Councillor Mark Booty
Vice Chairman - City Councillor Ed Turner

Board Members:

Ian Davies	Cherwell & South Northants District Council
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Voluntary Sector
Paul McGough	Public Involvement Network
Dr Jonathan McWilliam	Director of Public Health
Cllr Judith Nimmo Smith	South Oxfordshire District Council
Dr Paul Park	Oxfordshire Clinical Commissioning Group
Cllr G.A. Reynolds	Cherwell District Council
Aziza Shafique	Public Involvement Network
Cllr Alison Thomson	Vale of White Horse District Council
Jackie Wilderspin	Public Health Specialist

Notes:

- **Date of next meeting: 2 July 2015**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *"You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself"* or *"You must not place yourself in situations where your honesty and integrity may be questioned....."*

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *"any employment, office, trade, profession or vocation carried on for profit or gain"*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members' conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, District Councillor Mark Booty**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Minutes of Last Meeting (Pages 1 - 8)**

2:05pm
5 minutes

To approve the minutes of the meeting held on 2 February 2015 and to receive information arising from them.

6. **Public Involvement Network Final Report (Pages 9 - 18)**

2:15pm
20 minutes

Report presented by: Paul McGough and Aziza Shafique, Public Involvement Network Representatives

A report to summarise the Public Involvement Network Representatives' perspective of their 18 month tenure in support of the Health Improvement Board, and the activities and work undertaken whilst in this role.

Verbal update from: Rachel Coney, Healthwatch Oxfordshire

A verbal update to the Health Improvement Board on the recruitment of a Healthwatch Ambassador to be a lay representative on the Board.

7. **Performance Report (Pages 19 - 48)**

2:35pm
45 minutes

People responsible: Members of the Health Improvement Board

Performance Report presented by: Jonathan McWilliam, Oxfordshire County Council

Immunisation Report Card presented by: Sally Bradshaw, NHS England

Treatment of Opiate and Non-opiate Users Report Card presented by: Jackie Wilderspin and Jo Melling, Oxfordshire County Council

Annual Report on the Basket of Housing and Health Indicators presented by: Dave Scholes, Oxford City Council

A report on progress against the targets of the Health Improvement Board, to include two report cards on immunisation and the treatment of opiate and non-opiate drug users, and an annual report on the housing indicators under priority 10 including suggested revisions to housing indicators for the year ahead.

8. Health Improvement Board Priorities 2015-16 (Pages 49 - 160)

3:20pm
15 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin, Oxfordshire County Council

Background Paper: Oxfordshire Joint Strategic Needs Assessment Annual Summary Report, March 2015

A discussion paper to set the context for deciding the Health Improvement Board priorities for 2015-16.

9. Domestic Abuse Support Services Review

3:35pm
10 minutes

Verbal update from: Natalia Lachkou, Oxfordshire County Council

A verbal update to the Health Improvement Board on the review of domestic abuse support services.

10. Oral Health Promotion Update (Pages 161 - 170)

3:45pm
10 minutes

Report presented by: Eunan O'Neill, Oxfordshire County Council

A report to update the Health Improvement Board on the oral health of Oxfordshire's local population and to outline the statutory responsibilities of the County Council in relation to oral health.

11. Oxford University Hospitals Trust and Oxfordshire County Council Joint Public Health Strategy (Pages 171 - 180)

3:55pm
10 minutes

Report presented by: Andrew Stevens and Behrooz Behbod, Oxford University Hospitals NHS Trust.

A report to update the Health Improvement Board on progress achieved against the Joint Public Health Strategy Action Plan for 2014/15, and to set out priorities for 2015/16.

The Health Improvement Board is recommended to approve the public health priorities for 2015/16 and note the 2014/15 annual report.

12. Health Improvement Board Terms of Reference (Pages 181 - 182)

4:05pm
5 minutes

Presented by: Jackie Wilderspin, Oxfordshire County Council

An update to the Health Improvement Board terms of reference, namely the membership of the Board.

13. Forward Plan (Pages 183 - 184)

4:10pm
5 minutes

Presented by: Councillor Mark Booty, Chairman

A discussion of the forward plan for the Health Improvement Board.